

**Julia Hull District Library  
Board of Trustees Minutes  
October 19, 2020**

Present: Jason Miller, Kelley Roganowicz, Jeff Mickey, Jackie Schumacher, Karl Hall, Sara Grobe, and Director, Joanna Kluever

Absent: Emily Beach

**The regular meeting was called to order by President Jason Miller at 6:35 p.m. Meeting held virtually through public-conference website Zoom.**

Public: None

**Secretary's Report:**

- a) **September 2020 Minutes:** Minutes from the month of September were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Karl Hall. A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.

**Financial Report:** The financial report for September was presented, accepted, and filed. The CD that matured was re-invested into a new CD at 0.4% for 18 months. It will mature in March of 2022. The report was created by Jeff Mickey, Treasurer.

**Director's Report:**

- a. The Director's report and circulation report were presented, accepted, and filed. The Per Capita Grant funds have arrived in full, and the Back to Book Grant has been completed and submitted.
- b. Our phased re-opening plan continues to evolve. Starting in November, the library will once again be open for Wednesday public hours, as the school district is moving to 5-day in-person learning. There are also plans to expand Saturdays to Grab & Go services and to open at 9:00 am daily.
- c. Library programming will continue to be offered online for at least the next few months. The staff is currently working on a winter reading challenge using Beanstack, and our programming numbers continue to grow.

**New Business:**

- a. **FY19/20 Surplus Funds** – This was tabled until at least November, as we are waiting on more information from the accountant.
- b. **FY2021/22 Levy Ordinance** – Motion was made by Karl Hall and seconded by Jeff Mickey to approve the FY2021/22 Levy Ordinance. A vote was taken by roll call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.
- c. **FY2021 Library Closures** – A motion was made by Sara Grobe and seconded by Jeff Mickey to approve the FY 2021 Library closures. A vote was taken by roll call (Jackie Schumacher: yes, Karl

Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.

**Action Agenda:**

- a) **Expenditures:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the February 2020 expenditures. A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.
- b) **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the IRS for the month of February 2020 A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.
- c) **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods January 24 and February 7). A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.

**Jeff Mickey moved the meeting be adjourned; Karl Hall seconded the motion. Meeting adjourned at 7:09pm by President Jason Miller.**

The next meeting of the Board of Trustees will be held on Monday, November 16, 2020, 6:30 pm via Zoom.