

**Julia Hull District Library
Board of Trustees Minutes
June 15, 2020**

Present: Jason Miller, Jackie Schumacher, Kelley Roganowicz, Jeff Mickey, Emily Beach, Sara Grobe, and Director, Joanna Kluever

Absent: Karl Hall

The regular meeting was called to order by President Jason Miller at 6:34 p.m. Meeting held virtually through public conference website Zoom.

Public: None

Secretary's Report:

- a. Minutes from the month of May were read and discussed. A motion was made to approve the minutes by Kelley Roganowicz, and seconded by Jeff Mickey. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.
- b. Semi-Annual Executive Session Review (Action): A motion was made by Jeff Mickey to keep the executive session meeting minutes closed, and seconded by Sara Grobe. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.

Financial Report: The May financial report was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer.

Director's Report:

- a. The Director's report and circulation report were presented, accepted, and filed. Since the start of curbside pickup on June 1, 67 pickups have been completed over the 4 days available.
- b. Using the new Zoobean platform, Summer Reading program has an age specific platform for each age group: Child, Tween/Teen, and Adult. The platform allows for participants to complete reading and activity challenges to earn virtual badges as well as prizes.
- c. Staff members have continued to respond to reference questions and offer technical assistance to patrons via e-mail and messenger. Library staff have additionally reached out personally over telephone to patrons who may not be on social media to update them on library policies and changes, and services available.

New Business:

- a. **FY 2020/21 Meeting Dates (Ordinance 20-01) (Action):** A motion was made by Jeff Mickey to keep the meeting dates for fiscal year 2020/2021, and was seconded by Emily Beach. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.

New Business (Continued):

- b. Staff Wages (Action):** As part of the fiscal year-end, the board voted on raises to current staff wages. A motion was made by Jeff Mickey and seconded by Kelley Roganowicz to increase all current staff raises, effective in July 2020 for the new fiscal year. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.

Action Agenda:

- a) Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the June 2020 expenditures. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.
- b) IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Emily Beach to pay the IRS for the month of June. A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.
- c) Payroll Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods June 26; July 3). A vote was taken by Roll Call (Jeff Mickey: yes, Jason Miller: yes, Jackie Schumacher: yes, Sara Grobe: yes, Kelley Roganowicz: yes, Emily Beach: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jeff Mickey seconded the motion. Meeting adjourned at 7:13 pm.

The next meeting of the Board of Trustees will be held on Monday, July 20, 2020, 6:30 pm at Julia Hull District Library, 100 Library Lane.