

**Julia Hull District Library
Board of Trustees Minutes
May 17, 2021**

Present: Jason Miller, Kelley Roganowicz, Jackie Schumacher, Karl Hall, Sara Grobe, Jeff Mickey, Karen Marsh

Director, Joanna Kluever

Absent: none

The regular meeting was called to order by President Jason Miller at 6:31 p.m. (Meeting was held via Zoom, and was recorded)

Public: None

- a) **Board Vacancy:** There is a vacancy on the board, due to only 3 candidates that ran for election. Jackie Schumacher has agreed to stay on the board, and was appointed for two more years, to fill that vacancy. A motion was made to approve the appointment by Jeff Mickey, and seconded by Karl Hall. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes), and passed unanimously.

Oath of Office: Kelley Roganowicz, Sara Grobe, Jackie Schumacher and Karen Marsh all took the Oath of Office at the meeting. They also will submit their paper copies of the Oath of Office to the library to be turned into the County.

Election of Officers: Each of the current officers agreed to continue in their current position.

President – Jason Miller

Vice President – Jackie Schumacher

Recording Secretary – Kelley Roganowicz

Treasurer – Jeff Mickey

Secretary's Report:

- b) **April 2021 Minutes:** Minutes from the month of April were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Sara Grobe. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Financial Report: The financial report for April was presented, accepted, and filed. There was a small deposit made during the month of April, and tax bills have been sent by the county. The report was created by Jeff Mickey, Treasurer.

Director's Report:

- a. The library has once again been short staffed due to the need to quarantine after exposure to COVID.
- b. The Village of Davis Junction donated \$500 to the summer reading program, and Stillman Bank donated \$300 for Summer Reading Totes.
- c. There are currently no plans to increase the open hours of the library on Mondays. The Saturday hours will shift to normal "Summer Hours" after Memorial Day.
- d. The summer reading program sign ups have begun. The entire program will be offered via Beanstack. T-shirts have also been ordered. The full day kick-off and registration will be on Friday, May 28, on the lawn.
- e. Joanna has posted an opening for a part-time library aide via ILA and RAILS, as well as on the website. She will also post this opening in the Ogle County Life and on social media in the near future.

New Business:

- a) **Tax Computation Report Review/Review preliminary draft of B&A Ordinance 21-03:** It looks as if we will receive all moneys that we requested and planned to receive. According to the Draft B&A, our budget for next year will be over \$300,000.
- b) **IGA Addendum B, Paragraph 1: Operations Costs Review & Proposal:** A Motion was made by Kelley Roganowicz and seconded by Jeff Mickey to increase the base fee of the operating costs to \$12,000 in year one, increase by an additional \$500 in year two, and another \$500 in year three. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously. This proposal will be given to the Meridian 223 School Board for Review, and a final decision will be made in the near future.

Action Agenda:

- a) **Non-resident fee renewal:** A motion was made by Karl Hall and seconded by Jeff Mickey to continue to use the tax bill method when calculating the cost of a non-resident library card. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- b) **Expenditures:** A motion was made by Jeff Mickey, and seconded by Kelley Roganowicz to pay the May 2021 expenditures. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- c) **IRS Payment Approval:** A motion was made by Jeff Mickey, and seconded by Kelley Roganowicz to pay the IRS for the month of June 2021. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- d) **Payroll Approval** A motion was made by Jeff Mickey, and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods: May 28 and June 11). A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jackie Schumacher seconded the motion. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Meeting adjourned at 7:06 pm.

The next meeting of the Board of Trustees will be held on Monday, June 21, 2021, 6:30 pm.