

**Julia Hull District Library
Board of Trustees Minutes
January 20, 2020**

Present: Jason Miller, Kelley Roganowicz, Jeff Mickey, Jackie Schumacher, Karl Hall, Sara Grobe, and Director, Joanna Kluever

Absent: Emily Beach

The regular meeting was called to order by President Jason Miller at 6:35 p.m.

Public: None

Secretary's Report:

- a) **December 2019 Minutes:** Minutes from the month of December were read and discussed. A motion was made to approve the minutes by Karl Hall, and seconded by Jeff Mickey. A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.

Financial Report: The financial report for December was presented, accepted, and filed. The CD that matured in late 2019 was rolled into a new term for 24 months at 2%. The other CD will mature in September, 2020. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. The Director's report and circulation report were presented, accepted, and filed. Programming for the month of February includes Adult Book Club discussing Alexander Fuller's Travel Light, Move Fast and the Young Critics Club choice of A Dragon's Guide to the Care and Feeding of Humans, written by Laurence Yep and Joanne Ryder. February programming also includes adult craft night, as well as a Saturday Crafterday, and "Fun Day Monday", which will be held on Mondays without school for children grades Kindergarten through Fifth and features different hands-on programming (Play Dough Party in February). December was a low month for income, but the library attendance was on par with November and the library had good circulation statistics compared to November 2019, and December 2018. There was also a discussion about the elimination of fines. There are pros and cons for the elimination of fines, but for now, there will be no changes made to the library policy.
- b. Library Director Joanna Kluever reported that ISL certification for 2020 has been completed and submitted. This is required for the library to apply for grants. The library staff continue to weed in the library, and some moving will begin this week, to migrate books to the newly acquired shelving in the fiction and large print sections.

Unfinished Business: The Library re-branding is still underway. The graphic artist will be returning to the library on January 31 to share drafts and ideas with Joanna and staff, and to solicit responses and reactions to the drafts.

New Business:

- a. **None**

Action Agenda:

- a) **Expenditures:** Motion was made by Jackie Schumacher and seconded by Jeff Mickey to pay the February 2020 expenditures. A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.
- b) **IRS Payment Approval:** Motion was made by Jackie Schumacher and seconded by Jeff Mickey to pay the IRS for the month of February 2020. A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.
- c) **Payroll Approval:** Motion was made by Jackie Schumacher and seconded by Jeff Mickey to pay the upcoming payroll expenditures (pay periods January 24 and February 7). A vote was taken by Roll Call (Jackie Schumacher: yes, Karl Hall: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes), and passed unanimously.

Jeff Mickey moved the meeting be adjourned; Karl Hall seconded the motion. Meeting adjourned at 7:01pm.

The next meeting of the Board of Trustees will be held on Monday, February 17, 2020, 6:30 pm at Julia Hull District Library, 100 Library Lane.