

**Julia Hull District Library
Board of Trustees Minutes
September 16, 2019**

Present: Jason Miller, Kelley Roganowicz, Jackie Schumacher, Karl Hall, Emily Beach, Jeff Mickey
Director: Joanna Kluever

Absent: None

The regular meeting was called to order by Jason Miller at 6:33pm.

Public: Sara Grobe attended the regular board meeting to observe.

Secretary's Report: Minutes from the June 2019 Executive Session were reviewed. Jackie Schumacher motioned to accept the minutes, Karl Hall seconded. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously. Minutes from the August 2019 meeting were read and discussed. A motion to approve the minutes was made by Karl Hall, and seconded by Emily Beach.

Financial Report: The financial report for September 2019 was presented, accepted, and filed. The report was created by Director, Joanna Kluever in lieu of the treasurer vacancy.

Director's Report and Circulation Report: The director's report and circulation report were presented, accepted and filed. Director, Joanna Kluever shared with the board including a monthly circulation report, monthly petty cash report, and attendance. Programming for the month of October includes Adult Book Club offering of Abdi Nor Iftin's *Call Me American*, and Young Critics Book Club is reading *Bunnicula*. Later in the month, there is a presentation for Planning Your Walt Disney World Vacation, and a Smarty Pants Big Halloween Balloon Show for families. Annual IPLAR and ILL Traffic Report have both been submitted to the State. Joanna further reported that Friends of the library has received a \$1,000 donation from one of our patrons; they met last week and decided to use the funds for public programming. Joanna will be attending a School/Public Library Partnership event in Indianapolis, sponsored by School Library Journal and Library Journal, to participate in a panel discussion to answer questions about our library's intergovernmental partnership on October 3-4.

Unfinished Business:

- a) **FY18/19 Surplus Funds:** A motion was filed by Kelley Roganowicz, and seconded by Karl Hall to use \$4,000 of last year's Surplus Funds on New Logo/Library Branding, and transfer \$20,000 to the library's High Yield Account. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.
- b) **Strategic Plan Review & Revisions:** The Board reviewed and discussed the library's Strategic Plan, making minor editions. Jason Miller motioned to accept the plan, as revised; Jeff Mickey seconded. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.
- c) **Board Vacancy Matters:** Karl Hall made a motion to fill a Board seat (vacated by Darrell Ropp) with Sara Grobe; Jeff Mickey seconded the motion. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.
- d) **Appointment of Board Treasurer:** A motion was made by Kelley Roganowicz to appoint Jeff Mickey as Treasurer and Emily Beach as Secretary, Karl Hall seconded the motion. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.

New Business: None

Executive Session: None

Action Agenda:

- a) **Expenditures:** Motion was made by Kelly Roganowicz and seconded by Karl Hall to pay the October 2019 expenditures. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.
- b) **IRS Payment Approval:** Motion was made by Kelly Roganowicz and seconded by Karl Hall to pay the IRS for the month of October 2019. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.
- c) **Payroll Expenditures:** Motion was made by Kelly Roganowicz and seconded by Emily Beach to pay the

October 2019 payroll expenditures. A vote was taken by roll call (Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Karl Hall: yes, Emily Beach: yes, Jeff Mickey: yes) and passed unanimously.

Karl Hall moved the meeting be adjourned. Emily Beach seconded the motion. Meeting adjourned at 7:32pm.

The next meeting of the Board of Trustees will be held on Monday, October 21, 2019, 6:30 pm at Julia Hull District Library, 100 Library Lane.

Jeff Mickey, Secretary