

**Julia Hull District Library  
Board of Trustees  
May 20, 2019**

Present: Jason Miller, Sean O'Sullivan, Jackie Schumacher, Jeff Mickey, Darrell Ropp, Kelley Roganowicz, Karl Hall and Director Joanna Kluever

Absent: None

The regular meeting was called to order by Jason Miller at 6:33 p.m.

Public: Community member, Emily Beach, attended the regular board meeting to observe.

**Oaths of Office:** Jackie Schumacher administered the Oath of Office to Jason Miller, Karl Hall and Jeff Mickey.

**Secretary's Report:** Karl Hall moved that the minutes from the April regular board meeting be approved. Jeff Mickey seconded the motion. Motion carried.

**Financial Report:** The financial report for May was presented, accepted, and filed.

**Director's Report and Circulation Report:** The director's report and circulation report were presented, accepted and filed. May programming includes Adult Book Club: Discuss Patricia Hampl's *The Art of the Wasted Day* and Young Critics Book Club: Don Tate's *Strong as Sandow*.

**New Business:**

- a) **July Meeting Time:** Karl Hall moved the meeting time be moved from 6:30 pm to 6:00 pm to accommodate a library program. Jeff Mickey seconded the motion. Motion carried.
- b) **Board Vacancy Matters:** Sean O'Sullivan moved the vacant board seat be posted. Karl Hall seconded the motion. Motion carried.
- c) **Internet Access & Computer Use Policy Updates:** The board reviewed the updates. Kelley Roganowicz moved we accept the updates. Jackie Schumacher seconded the motion. Motion carried.
- d) **Finance Committee Report and Recommendations:**
  - a. **FY19/20 B&A Ordinance (18-03) Revisions (Ordinance 18-05):** Darrell Ropp moved we accept the Finance Committee recommendations. Kelley Roganowicz seconded the motion. Roll call: Jason Miller, yes; Sean O'Sullivan, yes; Jackie Schumacher, yes; Jeff Mickey, yes; Darrell Ropp, yes; Kelley Roganowicz, yes; Karl Hall, yes. Motion carried.
  - b. **FY20/21 B&A Draft:** Reviewed and discussed.

**Executive Session:** Employment/Appointment Matters (5 ILCS 120/2 (c)(1); 5 ILCS 120/2 (c)(3))

**Action Agenda:**

- a) **Staff Wages:** Kelley Roganowicz moved we approve wage increases for library staff. Jeff Mickey seconded the motion. Roll call: Jason Miller, yes; Sean O'Sullivan, yes; Jackie Schumacher, yes; Jeff Mickey, yes; Darrell Ropp, yes; Kelley Roganowicz, yes; Karl Hall, yes. Motion carried.
- b) **Expenditures:** A motion was made by Darrell Ropp and seconded by Jeff Mickey to approve the May expenditures. Roll call: Jason Miller, yes; Sean O'Sullivan, yes; Jackie Schumacher, yes; Jeff Mickey, yes; Darrell Ropp, yes; Kelley Roganowicz, yes; Karl Hall, yes. Motion carried.
- c) **IRS Payment Approval:** A motion was made by Darrell Ropp and seconded by Jeff Mickey to pay the IRS. Roll call: Jason Miller, yes; Sean O'Sullivan, yes; Jackie Schumacher, yes; Jeff Mickey, yes; Darrell Ropp, yes; Kelley Roganowicz, yes; Karl Hall, yes. Motion carried.
- d) **Payroll Expenditures:** Darrell Ropp moved to approve the May 31 and June 14 payrolls. Jeff Mickey seconded the motion. Roll call: Jason Miller, yes; Sean O'Sullivan, yes; Jackie Schumacher, yes; Jeff Mickey, yes; Darrell Ropp, yes; Kelley Roganowicz, yes; Karl Hall, yes. Motion carried.

Jeff Mickey moved the meeting be adjourned. Darrell Ropp seconded the motion. Meeting adjourned at 7:28 p.m.

The next meeting of the Board of Trustees will be held on Monday, June 17, 2019, 6:30 pm at Julia Hull District Library, 100 Library Lane.

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Sean O'Sullivan, Secretary