

**Julia Hull District Library
Board of Trustees Minutes
July 19, 2021**

Present: Jason Miller, Kelley Roganowicz, Jeff Mickey, Karen Marsh, Sara Grobe, Jackie Schumacher

Director, Joanna Kluever

Absent: Karl Hall

The regular meeting was called to order by President Jason Miller at 6:32 p.m.

Public: None

Secretary's Report:

- a) **June 2021 Minutes:** Minutes from the month of June were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Sara Grobe. A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

Financial Report: The financial report for June was presented, accepted, and filed. There was very little activity during the month of June, other than about \$154,000 received from Ogle County for taxes and a deposit that was made. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. Joanna is still waiting to hear about the protocols that will be in place when school starts in the fall.
- b. E-Rate has been funded for the next year, which will cover 60% of our public Internet costs.
- c. We have been awarded the Per Capita grant for the year, and it is about \$2,000 more than last year, for a total of about \$12,000.
- d. The portal for the OMA training is still not able to be accessed. Joanna will let us know when training can be completed.
- e. Joanna met with the Building/Maintenance supervisor for the district. Next week will be the annual closure and cleaning week for the library.
- f. The library received a donation from Char Wills in honor of her birthday. This is an annual gift and it is much appreciated. These funds are usually used to purchase large-print books to add to our collection.

Unfinished Business:

- a. **Director's Contract/Salary** – There was a motion made by Kelley Roganowicz and seconded by Jeff Mickey to award Joanna Kluever a 4% raise, to begin on her contract date. A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

New Business:

- a. **B&A Ordinance 20-05 (Amended 20-03)** – There was a motion made by Jeff Mickey, seconded by Kelley Roganowicz to approve an amended B&A ordinance for FY 2021-2022 to more accurately reflect our projected spending for the year, due to changes in our Inter-governmental agreement, staff wages increase, and increase in Per Capita Grant funding, for example. A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the July 2021 expenditures. A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the IRS for the month of August 2021. A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.
- c. **Payroll Approval:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods: July 23 & August 6). A vote was taken by Roll Call (Karen Marsh: yes, Sara Grobe: yes, Jeff Mickey: yes, Jason Miller: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

Jeff Mickey moved the meeting be adjourned; Sara Grobe seconded the motion. Meeting adjourned at 6:56 pm.

The next meeting of the Board of Trustees will be held on Monday, August 16, 2021, 6:30 pm.

****All meetings held via Zoom will be recorded.****