

**Julia Hull District Library
Board of Trustees Minutes
June 21, 2021**

Present: Jason Miller, Jackie Schumacher, Karl Hall, Sara Grobe, Jeff Mickey, Karen Marsh

Director, Joanna Kluever

Absent: Kelley Roganowicz

The regular meeting was called to order by President Jason Miller at 6:30 p.m. (Meeting was held via Zoom, and was recorded)

Public: None

Secretary's Report:

- a) **May 2021 Minutes:** Minutes from the month of May were read and discussed. A motion was made to approve the minutes, with one edit, by Karen Marsh, and seconded by Jason Miller. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- b) **6-Month Executive Session Review:** A motion was made by Jeff Mickey to keep the Executive Session meeting minutes closed, and seconded by Karl Hall. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Financial Report: The financial report for June was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer.

Director's Report:

- a. Library hours and services are mostly back to their normal, pre-COVID schedule, and staff are beginning to incorporate in-person programs for smaller sized groups. Some adult groups have indicated a desire to continue meeting online for now, so the library will be offering a hybrid of virtual and in-person programming. Masking will continue, as per current State requirements for all public school buildings.
- b. The OMA online training website was hacked, so new Board members must wait to take mandated training.
- c. Summer reading is underway. The library hosted its first in-person program at kick-off, by appointment, with a total of 37 attendees. By mid-June, 72 participants were enrolled in its online reading challenge via Beanstack.

New Business:

- a) **IGA Addendum B, Paragraph 1: Operations Costs Revision (Action):** The initial proposal made at last month's Library Board meeting to increase the base fee of the operating costs to \$12,000 in year one, increase by an additional \$500 in year two, and another \$500 in year three, was

accepted and acted upon by the Meridian CUSD 223 School Board at its June 2, 2021 meeting. A motion was made by Jeff Mickey to act upon the revised contract terms, and seconded by Sara Grobe. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously. The IGA will be signed and returned to the Meridian CUSD 223.

- b) **FY2021/22 Meeting Dates (Ordinance 21-01) (Action):** A motion was made by Jeff Mickey to keep the meeting dates for fiscal year 2021/22, and was seconded by Jackie Schumacher. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- c) **Staff Wages (FY21/22) (Action):** As part of the fiscal year-end, the Board voted on raises for current staff. A motion was made by Karen Marsh, and was seconded by Jeff Mickey. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- d) **Recommendation to Hire (Action):** A motion was made by Karl Hall to hire Elizabeth Board as a Part-Time Library Aide, and was seconded by Jeff Mickey. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- e) **Director's Contract (Action):** A motion to extend the Director's Contract for another 3 years was made by Jason Miller, and was seconded by Jeff Mickey. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Action Agenda:

- a) **Expenditures:** A motion was made by Jeff Mickey, and seconded by Sara Grobe to pay the June 2021 expenditures. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- b) **IRS Payment Approval:** A motion was made by Jeff Mickey, and seconded by Karen Marsh to pay the IRS for the month. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.
- c) **Payroll Approval** A motion was made by Jeff Mickey, and seconded by Jackie Schumacher to pay the upcoming payroll expenditures (pay periods: June 25 and July 9). A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Jeff Mickey moved the meeting be adjourned; Jackie Schumacher seconded the motion. A vote was taken by Roll Call (Karl Hall: yes, Sara Grobe: yes, Jason Miller: yes, Jackie Schumacher: yes, Jeff Mickey: yes, Karen Marsh: yes), and passed unanimously.

Meeting adjourned at 6:58 pm.

The next meeting of the Board of Trustees will be held on Monday, July 19, 2021, 6:30 pm.