

**Julia Hull District Library
Board of Trustees Minutes
June 17, 2019**

Present: Jason Miller, Kelley Roganowicz, Jackie Schumacher, Darrell Ropp, Jeff Mickey, and Joanna Kluever (Director)
Absent: Karl Hall

The regular meeting was called to order by President Jason Miller at 6.33pm.

Public: Emily Beach attended the regular board meeting to observe.

Nomination of Officers: Officers that remained the same: Jason Miller – President, Jackie Schumacher – Vice President, Darrell Ropp – Treasurer. Office of secretary was filled by Jeff Mickey. Kelley Roganowicz moved to accept, Jason Miller seconded. Motion carried.

Secretary's Report: Kelley Roganowicz moved to approve the minutes from the May board meeting, Jeff Mickey seconded the motion. Motion carried.

Financial Report: The financial report for June was presented, accepted, and filed.

Director's Report and Circulation Report: The director's report and circulation report were presented, accepted and filed. July programming includes: Adult book club will discuss Paul Howarth's, *Only Killers and Thieves* and Young critics book club will discuss, *The Show Must Go On*.

Unfinished Business:

- a) **Board Vacancy Matters:** The board reviewed two applications to fill a board vacancy in Executive Session.

New Business:

- a) **FY 2019/20 Meeting Dates (Ordinance 19-01):** Kelley Roganowicz moved to keep meeting dates on the third Monday of each month at 6:30pm, Jeff Mickey seconded the motion. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.
- b) **End-of-Year Purchasing Proposal:** Waiting on a shelving quote, Kelley Roganowicz moved to table till next month. Jeff Mickey seconded. Motion carried.

Executive Session: Employment/Appointment Matters (5 ILCS 120/2 (c)(1) and 5 ILCS 120/2 (c)(3)):

Darrell Ropp moved to go into Executive Session; Jackie Schumacher seconded. Motion carried. The Board went into Executive Session at 7:05 pm in accordance with 5 ILCS 120/2 (c)(1) and (c)(3).

Darrell Ropp moved to come out of Executive Session at 7:15 pm. Kelley Roganowicz seconded the motion. Motion carried.

Action Agenda:

- a) **Expenditures:** A motion was made by Darrell Ropp and seconded by Kelley Roganowicz to approve the June expenditures. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.
- b) **Staff Wages:** A 3.5% increase to the director's salary, effective in August 2019, and approval to raises for library staff was moved by Kelley Roganowicz, seconded by Darrell Ropp. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.
- c) **Board Vacancy:** Kelley Roganowicz moved to appoint Emily Beach to fill vacant board position, Jackie Schumacher seconded. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.
- d) **IRS Payment Approval:** A motion was made by Darrell Ropp and seconded by Kelley Roganowicz to pay the IRS. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.
- e) **Payroll Expenditures:** A motion was made by Darrell Ropp and seconded by Jeff Mickey to approve the June 28th and July 12th Payroll. Roll call: Jason Miller, yes; Kelley Roganowicz, yes; Jackie Schumacher, yes; Darrell Ropp, yes; Jeff Mickey, yes. Motion carried.

Darrell Ropp moved the meeting be adjourned. Kelley Roganowicz seconded the motion. Meeting adjourned at 7:27.

The next meeting of the Board of Trustees will be held on Monday, July 15, 2019, 6:00 pm at Julia Hull District Library, 100 Library Lane.

Jeff Mickey, Secretary